



Kelly International Security Service, Inc.

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Important Notice to Access Control System Customers

This is a reminder that access control system data and information should be backed up on a regular basis. In the event of a hard drive failure, virus infection or other catastrophic computer failure, the only way to restore normal operation may be with a current backup. Regularly scheduled backups should be made to a removable storage medium like a USB or remote network drive and securely stored away from the access control system for safe keeping. This simple procedure can prevent the need to re-enter, photograph and reissue thousands of access cards and manually rebuild your access control database in the event of a system crash. The procedures for making backups for the KeyScan Aurora system supported by Kelly International Security Service, Inc. can be found below.

KeyScan Aurora

All system settings, data, logs and photographs are stored in a Microsoft Sequel Server database on the computer's hard drive. The system is backed up on a user defined schedule to a user defined location.

For convenience, this location could be a network drive or folder, automating the backup process. If the backups are saved to the default location on the local hard disk, they will be found in the **C:\Program Files\Microsoft SQL Server\MSSQL11AURORA\MSSQL\Backup\ folder**. They will have a **".KAD"** filename extension and the backup date as part of the file name. These backup files will require 1 to 12 gigabytes of storage space, depending on the database size and number of photos stored in the system. Periodic backups should be made *at least* once a week, depending on the amount of activity on your system.

A system backup will consist of copying the latest **".KAD"** file from the database backup folder to a USB or network drive. If you have any questions, or require assistance with the backup process, please contact our technical support at **631-289-9784**.

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